

TECHNICAL EXHIBIT 4

Required Reports

<u>PWS</u>	<u>Title</u>	<u>Frequency</u>	<u>Suspense</u>	<u>Deliver To:</u>	<u>Reference</u>
Scheduled Reports					
C-1.2	Engine Operating Permit Renewal	Annual	21-May	COTR & Bay Area Air Quality Management District	BAAQMD Regulation (2)
C-1.2	Portable Engine Operating Annual Summary	Annual	30-Jan	COTR & Bay Area Air Quality Management District	BAAQMD Regulation 2-1-412
C-1.2	Coating/Solvent Permit Renewal	Annual	1-May	COTR & Bay Area Air Quality Management District	BAAQMD Regulation (8)
C-1.2	Gasoline Dispensing Permit Renewal	Annual	1-May	COTR & Bay Area Air Quality Management District	BAAQMD Regulation (8)
C-1.2	Source Test Results for Gasoline Dispensing	Annual	22-Jan	COTR & Bay Area Air Quality Management District	Calif. Ex. order G-70-116-F-11/30/95
C-1.2	Above Ground Pet. Tank Permit Renewal	Every 2 yrs	1-Jul Even Years	COTR & Calif. Water Resources Board	Calif. Above Ground Pet. Storage Act 01/01/90
C-1.2	Hazardous Waste Generator Fee Return	Annual	Last Day of Feb	COTR & Calif. Board of Equalization	42 U.S.C. Section 6961
C-1.2	Federal RCRA Hazardous Waste Report	Every 2 yrs	1-Mar Even Years	COTR & Calif. Dept of Toxic Substance Control	Calif. 22 CCR Div. 4.5, Sec. 66262.41
C-1.3	Phase-In Plan	Once	30 Days After Award	Contracting Officer	Not Applicable

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C-1.4.2	Project Manager and Alternate Designation	Once Update As Necessary	At Phase-In Start Date	Contracting Officer	Not Applicable
C-3.1	Shoreside Infrastructure Analysis	Every three (3) Years	180 Days After Award and at Periodicity	Contracting Officer's Technical Representative (COTR)	Fleet Manual 3.1.5
C-3.1	Facility Condition Index	Annually	30 November	COTR	Fleet Manual 3.1.7
C-5.1.1	Analysis Of The Current And Expected Future Demand For Electrical Power	Every three (3) Years	180 Days After Award and at Periodicity	COTR	Fleet Manual 3.1.3
C-5.1.1	Analysis Of Dredging Needs	Every three (3) Years	180 Days After Award and at Periodicity	COTR	Fleet Manual 3.1.4
C-5.1.1	Monthly Vessel Roster Report	Monthly	5th of Month	COTR	Fleet Manual 4.2.9
C-5.1.1	Annual Preservation Report	Annually	30 November	COTR	Fleet Manual 4.2.10
C-5.1.1	Property Transfers List	Annually	15 October	COTR	Fleet Manual 5.2.1
C-5.1.1	Stock Usage Report	Quarterly	One (1) Month After the Calendar Quarter	COTR	Fleet Manual 6.1.3

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C-5.1.1	Training Report	Quarterly	One (1) Month After the Calendar Quarter	COTR	Fleet Manual 6.3.3
C-5.1.1	Weekly Activity Report	Weekly	COB Monday	COTR&MAR- 612&WR	Fleet Manual Appendix 7 MAO 250-6
C-5.1.1.2	Artifacts Inventory List	Annually	1 November	COTR	Fleet Manual 5.1.2
C-5.2	Industrial Hygienist Summary Report	Annually	1 May	COTR	Fleet Manual 3.2.5
C-5.2.1	Emergency Planning and Community Right-to- Know Act Report	Quarterly	Within ten (10) Working Days of the Calendar Quarter	COTR	Fleet Manual 3.2.10
C-5.2.1	Fuel Transfer Plan	Once	30 Days After Award	COTR	Fleet Manual 3.2.9
C-5.2.1	Engine Operating Permit/Renewal	Annual	21 May	COTR/Bay Area Air Quality Management District	BAAQMD Regulation {2}
C-5.2.1	Coating/Solvent Permit/Renewal	Annual	1 May	COTR/Bay Area Air Quality Management District	BAAQMD Regulation (8)
C-5.2.1	Gasoline Dispensing Permit	Annual	1 May	COTR/Bay Area Air Quality Management District	BAAQMD Regulation {8}

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C-5.2.2	Safety Management Plan	Once	30 Days After Award	COTR	Fleet Manual 3.2.1
C-5.3	Heavy Weather Mooring Plan	Once	30 Days After Award	COTR	Fleet Manual 4.3.4
C-5.3	Emergency Response Plan	Once	30 Days After Award	COTR	Fleet Manual 3.3
C-5.4	Physical Security Plan	Once	30 Days After Award	COTR	Fleet Manual 1.8
C-5.5	Reimbursable Labor Cost Report	Quarterly	One (1) Month After End of the Quarter	COTR	Fleet Manual 6.1.1
I.16	Government Furnished Property Report	Annual	15 September	COTR	Transportation Acquisition Manual part 1245
Ad Hoc Reports					
C-1.2	Uniform Hazardous Waste Manifest	Ea. Shipment	Upon Pick-up	COTR & Calif. Dept of Toxic Substance Control	U.S. 22 CFR & RCRA
C-1.2	Calif. Manifest & Verification Questionnaire	Annual	Within 30 Days	COTR & Calif. Dept of Toxic Substance Control	Calif. Safety Code 25205.16 (a) (2)
C-5.1.1	Ship Condition Report (MA-279)	During Vessel	Within Seven (7) Working Days of Inspection	COTR	Fleet Manual 4.3

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		Inspection			
C-5.1.1	Ship Delivery Certificate	Vessel Delivered	Within Three (3) Working Days of Delivery	COTR	Fleet Manual 4.3.3
C-5.1.1.1.1	Deficiencies Report	As Necessary	14 Days After Phase IV Inspection	COTR	Fleet Manual 4.4.4
C-5.2.1	Fuel Condition Report	As Necessary	Two (2) Days After Arrivals and Departures	COTR	Fleet Manual 4.2.8/4.3.2
C-5.3.1	Emergency Response After Action Report	As Necessary	Three (3) Days After Response Ends	COTR	Fleet Manual 3.3.1
C-5.1.1	Additional ad hoc reports are expected for emergent needs and are unknown at this time.	As Requested	As Agreed Upon	COTR	

Note: Days are calendar days.